

CS-20-2710

### CONTRACT APPROVAL FORM

(Contract Management Use only)

**CONTRACT TRACKING NO.**  
**CM2576-A1**

#### CONTRACTOR INFORMATION

Name: Purvis Gray & Company

Address: 222 NE 1st Street Gainesville, FL 32601

City State Zip

Contractor's Administrator Name: Ron Whitesides Title: \_\_\_\_\_

Tel#: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: rwhitesides@purvisgray.com

#### CONTRACT INFORMATION

Contract Name: Contract for Professional Auditing Services Contract Value: \$531,000.00

Brief Description: First amendment extending the term of the contract thirty (30) days at no additional cost.

Contract Dates : From: 08/15/2018 to: 08/14/2021 Status: \_\_\_ New \_\_\_ Renew  Amend# \_\_\_ WA/Task Order

How Procured: \_\_\_ Sole Source \_\_\_ Single Source \_\_\_ ITB \_\_\_ RFP \_\_\_ RFQ \_\_\_ Coop. \_\_\_ Other \_\_\_\_\_

#### If Processing an Amendment:

Contract #: CM2576 Increase Amount of Existing Contract: No Increase

New Contract Dates: 08/15/2021 to 09/14/2021 TOTAL OR AMENDMENT AMOUNT: \$531,000.00

#### APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

1. <u>Megan Diehl</u>	8/13/2021	<u>OMB</u>
Department Head Signature	Date	Submitting Department
2. <u>Marshall Eyerman</u>	8/13/2021	<u>01001513-532000</u>
Procurement	Date	Funding Source/Acct #
3. <u>Megan Diehl</u>	8/13/2021	
Office of Management & Budget	Date	
4. <u>Michael S. Mullin</u>	8/13/2021	
County Attorney/Contract Management	Date	

Comments: \_\_\_\_\_

#### COUNTY MANAGER – FINAL SIGNATURE APPROVAL

Taco E. Pope, AICP 8/13/2021

Taco Pope Date

#### RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

Original: Clerk's Services; Contractor (original or certified copy)

Copy: Department  
Procurement  
Office of Management & Budget  
County Attorney/Contract Management  
Clerk Finance

**FIRST AMENDMENT TO THE CONTRACT FOR PROFESSIONAL AUDITING SERVICES FOR NASSAU COUNTY, FLORIDA**

**THIS AMENDMENT** made and entered into this 13<sup>th</sup> day of August \_\_\_\_\_, 2021 by and between **NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS**, hereinafter referred to as "County," and **PURVIS GRAY & COMPANY, LLP**, a Florida Profit Corporation, whose principal office address is located at 222 NE 1<sup>st</sup> Street, Gainesville, Florida 32601, hereinafter referred to as "Auditor".

**WHEREAS**, on August 15, 2018, the County entered into the *Contract for Professional Auditing Services for Nassau County, Florida* with Auditor; and

**WHEREAS**, the Contract provided for an initial three (3) year term beginning on August 15, 2018 and ending on August 14, 2021 with the option to extend the performance period for two (2) additional one (1) year periods, upon mutual agreement of the parties; and

**WHEREAS**, Office of Management and Budget has determined that it is necessary to extend the performance period beyond August 14, 2021; and

**WHEREAS**, the parties mutually agree to extend the performance period for an additional one (1) month period beginning on August 15, 2021 and ending on September 14, 2021 at no additional costs.

**NOW, THEREFORE, FOR AND IN CONSIDERATION** of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. The performance period of the Contract shall be extended for an additional one (1) month period beginning on August 15, 2021 and ending September 14, 2021 at no additional costs.

2. All other provisions of the original Contract not in conflict with this Amendment shall remain in full force and effect.

**NASSAU COUNTY, FLORIDA  
BOARD OF COUNTY COMMISSIONERS**

Taco E. Pope, AICP  
TACO E. POPE, AICP, COUNTY MANAGER  
Its: Designee

8/13/2021

Date

**PURVIS GRAY & COMPANY, LLP**

Ron Whitesides

By: Ron whitesides

Its: Partner

Date: 8/13/2021

**Certificate Of Completion**

Envelope Id: 4812C236396545118B30A5C5AF8FD770

Status: Completed

Subject: Please DocuSign: 20210813163527.pdf

Source Envelope:

Document Pages: 3

Signatures: 7

Envelope Originator:

Certificate Pages: 6

Initials: 0

Amber Carter

AutoNav: Enabled

acarter@nassaucountyfl.com

Envelopeld Stamping: Enabled

.IP Address: 50.238.237.26

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

**Record Tracking**

Status: Original

Holder: Amber Carter

Location: DocuSign

8/13/2021 4:35:03 PM

acarter@nassaucountyfl.com

**Signer Events**

Michael S. Mullin

mmullin@nassaucountyfl.com

County Attorney

Nassau County BOCC

Security Level: Email, Account Authentication (None)

**Signature**

*Michael S. Mullin*

Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

**Timestamp**

Sent: 8/13/2021 4:41:24 PM

Viewed: 8/13/2021 4:42:18 PM

Signed: 8/13/2021 4:42:21 PM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Megan Diehl

mdiehl@nassaucountyfl.com

OMB Director

Nassau County BOCC

Security Level: Email, Account Authentication (None)

*Megan Diehl*

Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

Sent: 8/13/2021 4:42:22 PM

Viewed: 8/13/2021 4:43:06 PM

Signed: 8/13/2021 4:43:13 PM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Marshall Eyerman

MEyerman@nassaucountyfl.com

Assistant County Manager

Nassau County BOCC

Security Level: Email, Account Authentication (None)

*Marshall Eyerman*

Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

Sent: 8/13/2021 4:43:14 PM

Viewed: 8/13/2021 4:43:47 PM

Signed: 8/13/2021 4:43:55 PM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Taco E. Pope, AICP

tpope@nassaucountyfl.com

County Manager

Nassau County BOCC

Security Level: Email, Account Authentication (None)

*Taco E. Pope, AICP*

Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

Sent: 8/13/2021 4:43:56 PM

Viewed: 8/13/2021 4:57:57 PM

Signed: 8/13/2021 4:58:06 PM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Signer Events	Signature	Timestamp
Ron Whitesides rwhitesides@purvisgray.com Security Level: Email, Account Authentication (None)	<i>Ron Whitesides</i>  Signature Adoption: Pre-selected Style Using IP Address: 70.185.118.120	Sent: 8/13/2021 4:58:08 PM Viewed: 8/13/2021 5:17:08 PM Signed: 8/13/2021 5:20:47 PM

**Electronic Record and Signature Disclosure:**  
Accepted: 8/13/2021 5:17:08 PM  
ID: 6e4e2dbe-21e3-483e-b7a9-32fac007ae7d

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Amber Carter acarter@nassaucountyfl.com Nassau County BOCC Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 8/13/2021 5:20:48 PM
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Megan Diehl mdiehl@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 8/13/2021 5:20:48 PM
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Ron Whitesides rwhitesides@purvisgray.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Accepted: 8/13/2021 5:17:08 PM ID: 6e4e2dbe-21e3-483e-b7a9-32fac007ae7d	<b>COPIED</b>	Sent: 8/13/2021 5:20:49 PM
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Brenda Linville blinville@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 8/13/2021 5:20:50 PM
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Peggy Snyder psnyder@nassauclerk.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 8/13/2021 5:20:51 PM
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Carbon Copy Events	Status	Timestamp
<p>Melissa Lucey mlucey@nassauclerk.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<b>COPIED</b>	Sent: 8/13/2021 5:20:52 PM
<p>Heather Nazworth hnazworth@nassauclerk.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<b>COPIED</b>	Sent: 8/13/2021 5:20:52 PM
<p>Tina Barnett tbarnett@nassauclerk.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<b>COPIED</b>	Sent: 8/13/2021 5:20:53 PM
<p>Jennifer Marlatt jmarlatt@nassauclerk.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<b>COPIED</b>	Sent: 8/13/2021 5:20:54 PM

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/13/2021 4:41:24 PM
Certified Delivered	Security Checked	8/13/2021 5:17:08 PM
Signing Complete	Security Checked	8/13/2021 5:20:47 PM
Completed	Security Checked	8/13/2021 5:20:54 PM

Payment Events	Status	Timestamps
<b>Electronic Record and Signature Disclosure</b>		

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### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

**How to contact County of Nassau:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com)

**To advise County of Nassau of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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**To request paper copies from County of Nassau**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with County of Nassau**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

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- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.